

# MEETING OF THE BOARD OF DIRECTORS IN PUBLIC



Gateshead Health  
NHS Foundation Trust

**Date:** Wednesday 29 January 2020

**Time:** 09:30 am

**Venue:** Room 3, Education Centre, Queen Elizabeth Hospital

## AGENDA

	TIME	ITEM	STATUS	PAPER
1.	09:30 am	<b>Welcome and Chair's Business</b>		
2.	09:35 am	<b>Declarations of Interest</b> To declare any pecuniary or non-pecuniary interests <i>Check – Attendees to declare any potential conflict of items listed on the agenda to the Trust Secretary on receipt of agenda, prior to the meeting</i>	Declaration	Verbal
3.	09:35 am	<b>Apologies for Absence</b> <i>Quoracy check: (s3.3.31 SOs: No business shall be transacted at a meeting unless a minimum of 4 members of the Board (including at least one Non-Executive and one Executive Member of the Board) are present)</i>	Agree	Verbal
4.	09:40 am	<b>Minutes of the meeting held on 27 November 2019</b> To be agreed as an accurate record	Agree	Enclosure 4
5.	09:45 am	<b>Matters Arising/Action Log</b>	Update	Enclosure 5
6.	09:50 am	<b>Patient's Story</b> To receive a presentation from the Medical Business Unit	Assurance	Presentation
<b>ITEMS FOR DECISION</b>				
7.				
<b>ITEMS FOR ASSURANCE</b>				
8.	10:20 am	<b>Performance Report</b> To receive the report, presented by the Deputy Director of Strategy and Performance	Assurance	Enclosure 8
9.	10:30 am	<b>Integrated Quality and Learning Report</b> To receive the report, presented by the Director of Nursing, Midwifery and Quality	Assurance	Enclosure 9
10.	10:40 am	<b>Healthcare Associated Infections</b> To receive the report presented by the Director of Nursing, Midwifery and Quality	Assurance	Enclosure 10

11.	10:50 am	<b>Nurse Staffing Exception Report</b> To receive the report, presented by the Director of Nursing, Midwifery and Quality	Assurance	Enclosure 11
12.	11:00 am	<b>Consolidated Finance Report</b> To receive the report, presented by the Group Director of Finance	Assurance	Enclosure 12
13.	11:10 am	<b>Assurance from Board Committees</b> i. Finance and Performance Committee – 26th November and 17 <sup>th</sup> December ii. Quality Governance Committee – 18 <sup>th</sup> December iii. Audit Committee – 5 <sup>th</sup> December iv. Human Resources Committee – 10 <sup>th</sup> December	Assurance	Enclosure 13
<b>ITEMS FOR INFORMATION</b>				
14.	11:20 am	<b>Questions from Governors in Attendance</b> To receive any questions from governors in attendance		Verbal
15.	11:25 am	<b>Date and Time of the next Meeting</b> The next scheduled meeting of the Board of Directors to be held in public will be 25 <sup>th</sup> March 2020 at 9:30 am in Room 3, Education Centre, Queen Elizabeth Hospital		Verbal
16.	11:30 am	<b>Chair Declares the Meeting Closed</b>		Verbal
17.	11:30 am	<b>Exclusion of the Press and Public</b> To resolve to exclude the press and public from the remainder of the meeting, due to the confidential nature of the business to be discussed		Verbal